



REQUEST FOR QUALIFICATIONS

The Long Beach City Prosecutor's Office seeks one or more individuals with non-profit organization experience to assist us as a consultant partner ("Partner") with the creation of a sustainable Law Enforcement Assisted Diversion ("LEAD") program. The Partner must have exceptional knowledge of Long Beach, including social service providers who provide services in Long Beach related to substance abuse, mental health, and homelessness, and is willing to assist persons who are referred from local law enforcement.

I. Overview

In 2022, the Long Beach City Prosecutor's Office was selected to receive grant funding from the U.S. Department of Justice for Law Enforcement Assisted Diversion (LEAD).

As background there are several sites across the country where LEAD programs exist in some form. From 2017-2020, the Long Beach City Prosecutor's Office participated in California's first LEAD pilot program, in partnership with Los Angeles County. More details of this pilot program, including a program evaluation detailing the program's successes, can be found here: <https://cityprosecutordoughaubert.com/law-enforcement-assisted-diversion/>.

The new grant funding will be used to restart a new model of LEAD for Long Beach, which we refer to as "LEAD 2.0." To initiate and run LEAD 2.0, the Long Beach City Prosecutor's Office wishes to partner with one or more community-based organization(s) that provide services related to substance abuse, mental health, and homelessness.

II. Project Period

Commencing as soon as feasible by mutual agreement of the parties, and lasting for approximately three years.

III. Available Funding

Funding of up to \$240,000 in total (approx. \$80,000 per year) is available for this project. This funding can be designated for one or more Partners, in the sole discretion of the CP Office.

IV. Proposed Scope of Work

Funding can be used by individuals and/or non-profit organizations to consult with participants of the LEAD project as well as providing services directly to individuals in need of substance abuse, mental health, and related services. Funding can also be used to connect persons to other non-profit organizations and/or government agencies that provide services.

It is anticipated that individuals who receive assistance as a result of LEAD 2.0 will also be recipients of, or eligible to receive, Medi-Cal benefits. Additionally, there are non-profit organizations with private funding for such services who may accept referrals. It is critical that Partner(s) have significant knowledge of Long Beach and the local resources that currently exist for persons experiencing substance abuse, mental illness, and homelessness.

V. Reporting and Performance Requirements

The Partner(s) selected for LEAD 2.0 will be required to meet mutually developed reporting requirements, including but not limited to documenting records related to clients, including the number serviced and the extent of services provided, at a minimum.

VI. Administrative Requirements

1. Partner contractor will be paid on a monthly or quarterly basis, as determined mutually by the CP Office and Partner, following the submission of an invoice. Services will be reimbursed according to a cost reimbursement model for contracted services provided on the monthly invoices, not to exceed the amount agreed upon by the parties. It is the responsibility of the Partner contractor to track expenditures and any services provided by contractor and/or subcontractors.

2. This RFQ and any resulting agreement, contract, and purchase order shall be governed by all applicable federal, state and local laws, codes, ordinances and regulations. The parties agree that all disputes arising out of or in connection with this RFQ shall be construed in accordance with the applicable federal, state and local laws.

3. Any performance or agreement arising from this RFQ process is contingent upon the availability of funds. Should funds not be appropriated or otherwise made available to the CP office, any contract entered into pursuant to this RFQ will be terminated or suspended with respect to any payments for which such funds are not available.
4. Partner contractor must be legally authorized to conduct business in the State of California and the City of Long Beach, and have established administrative and program resources to provide services in accordance with this program.
5. Partner contractor must agree that state, federal, and local monitors may review provider facilities and relevant financial and performance records to ensure compliance with funding requirements.
6. Applicants must be eligible to receive Federal funds and demonstrate the ability to collect outcome data to measure performance.

VII. Instructions to Respond to RFQ

Your response must be sent via email to Douglas.Haubert@longbeach.gov AND to Glaren.Zanganeh@longbeach.gov no later than November 4, 2022, and clearly indicate “Response to RFQ.”

In your response, describe your experience with the provision of services related to substance abuse, mental health, and homelessness. Please emphasize any experience specifically related to the City of Long Beach. Please also emphasize any experience specifically related to working with law enforcement.

This RFQ is in no way an offer or an agreement, obligation, or contract between the City of Long Beach, the CP Office or any other city agency. Once you respond, all materials may be subject to the terms of the California Public Records Act (“PRA”), as required by law. If you believe any information you provide falls within one or more PRA exemptions; you must mark said proprietary information as “CONFIDENTIAL AND PROPRIETARY” and must identify the specific lines containing the information.

[END OF REQUEST FOR QUALIFICATIONS]